

Mission Statement

Provide a diverse and safe learning environment that enables students to realize their potential and become successful, productive citizens.

District Goals

- Goal 1 – To create an educational system in which all students will be critical thinkers, achieve excellence, and become lifelong learners.
- Goal 2 – To foster an educational climate where all staff, students, and community members are treated equally with respect and dignity.
- Goal 3 – To establish a long-term financial plan that ensures adequate resources are available to support the educational mission.
- Goal 4 – To have a highly functioning and collaborative staff that has a positive impact on student development and achievement.
- Goal 5 – To cultivate a partnership with parents and community members that enables us to realize the district mission.

MECS Board of Education

- Mrs. Nichole Doroshenko, President
- Mrs. Jacalyn Groves, Vice-President
- Mr. Murry Ames, Member
- Mr. Steven Broedel, Member
- Mr. Brian Koehl, Member

Morrisville-Eaton at a Glance

- Edward R. Andrews Elementary enrollment - 334 students
- MECS Middle/High School enrollment - 353 students
- Number of Employees – 136
- Administrators – 44
- Instructional Staff – 68
- Non-Instructional Staff - 64
- Financial Statistics – 2016-17 budget - \$15,944,075



District Profile

Morrisville-Eaton Central School District is located in Morrisville, New York, a residential and college community. Encompassing 75 square miles of rolling countryside and a number of small lakes, the district is located in the heart of Madison County. The district boasts a rural small town community within easy reach of Syracuse, Utica and Oneida for work, shopping and cultural opportunities. The community is host to Morrisville State College. Colgate University and Cazenovia College are also located nearby.

The Edward R. Andrews Elementary School (Pre-K-5) houses 334 students. There are a total of 57 professional and support staff serving the elementary population. The building principal directs the educational program and is the sole administrator.

The Middle-High School offers a comprehensive program for grades 6-12 with a team of 53 professional and support staff serving 353 students. Extracurricular activities, including music and the arts are offered to students beginning in 4th grade. Advanced placement courses are offered in English and American History along with a variety of electives that students can choose from. The district maintains a comprehensive extra and co-curricular program in addition to a comprehensive academic program.

The district has established educational partnerships with The National Abolition Hall of Fame and Museum, the Gerrit Smith Estate and other Civil War era historical centers located within our district to enhance classroom instruction. Community support is represented through the 54 commencement awards presented to outstanding graduating seniors.

Morrisville-Eaton students are offered a full range of programs through the Madison-Oneida BOCES Career and Technical Education Program, located in Verona. BOCES services provide students with a wide variety of learning opportunities. Special needs students are educated with their peers in an inclusion model.

**AN INVITATION TO APPLY
FOR THE POSITION OF**



**Assistant Superintendent
for Finance and
Support Services**



**Morrisville-Eaton
Central School District**

P.O. Box 990 • 5061 Fearon Road

Morrisville, NY 13408

www.m-ecs.org

Candidate Qualifications

The Morrisville-Eaton Central School District is seeking applicants for the leadership position of Assistant Superintendent of Finance and Support Services. We are seeking a highly qualified individual to join our focused administrative team. The successful candidate will be a collaborative leader with an ability to build on and develop relationships with our community BOCES, college, service agencies and business partners to enhance opportunities for our students. The ability to communicate with and facilitate constituent groups is critical, along with the ability to ensure effective and efficient use of resources. The candidate should be politically informed and have a solid understanding of applicable provisions of the Education Law, regulations of the Comptroller and the Education Department, including but not limited to those pertaining to BOCES and school district funding, BOCES and school district business management, vendor and community partnerships, contract and labor negotiations, BOCES CoSers, school district regulations and reform initiatives.

Leadership Qualifications

The Morrisville-Eaton Central School District Assistant Superintendent for Finance and Support Services is:

- An innovative, creative, and visionary leader who will inspire, lead and support administrative/management services.
- Be able to identify potential areas of improvement, establish priorities, implement solutions and evaluate results.
- Capable of assessing local needs and coordinating staff to provide quality programs and services.
- A strong, effective written and verbal communicator with excellent presentation skills.
- An effective user of technology.
- A proven leader who demonstrates a style that encourages collaboration, partnerships and responsiveness to district needs.
- Delegates authority and holds others accountable.

Role and Responsibilities

- Oversee all aspects of the MECS non-instructional support staff and programs.
- Provide leadership to all non-instructional personnel.
- Identify, analyze and assist in the improvement of all non-instructional programs and facilities.
- Conduct research or studies in finance or other areas of administration for the district as requested by the Superintendent.
- Actively participate in the District's Health Insurance Consortium.
- Oversee all banking, financial reporting, and business operations for the district.
- Oversee the operation, maintenance, renovation and/or construction of MECS District facilities.
- Assist the Superintendent in the interpretation and administration of New York State Education Department (NYSED) cooperative service agreements.
- Ensure the application of a transparent and accurate District budget development process.
- Actively participate in meetings for Madison-Oneida BOCES component district school business officials.



Application Process

Applicants must possess or be eligible for New York State School District Administrator (SDA), School Business Administrator (SBA), School District Leader (SDL) or School District Business Leader (SDBL) Certification. Interested persons are encouraged to apply by submitting:

- Letter of application/cover letter
- Current resume
- Completed application available at www.m-ecs.org (click on vacancy postings link) and search under employment opportunities
- College/University Placement folder including transcripts and letters of reference
- Copy of School District Administrator or School District Leader Certificate

The deadline for the receipt of applications is September 21, 2017.

*All materials should be sent to:
Mr. Gregory Molloy, Superintendent of Schools
Morrisville-Eaton Central Schools
PO Box 990
Morrisville, NY 13408
Phone: 315-684-9300
E-mail: gmolloy@m-ecs.org*

The Board anticipates making an appointment in October 2017 with the new Assistant Superintendent expected to assume the position in December 2017.

The Morrisville-Eaton Central School District does not discriminate on the basis of race, color, creed, national origin, gender, age, disability, marital or parental status in any of its activities including employment and educational programs.

www.m-ecs.org